

Name: _____

Date: _____

College and Career Readiness Seminar Checklist

The following checklist provides you with an outline of the tasks you will need to complete and submit in Naviance *Student* throughout this course and a way to track your progress.

<u>Planning My Pathway</u>
<i>Introduction – Finding My Way Through the “Noise”</i> <input type="checkbox"/> RoadTrip Nation – Define Your Road <input type="checkbox"/> Complete the task: Do What You Are Survey (Naviance)
<i>Exploring Post-Secondary Options – University, College, & Training Programs</i> <input type="checkbox"/> WA Career Bridge and/or SuperMatch search <input type="checkbox"/> Complete the task: Add two colleges and/or programs to Colleges I’m thinking about list (Naviance)
<i>Identifying My Options – Applications for University, College, & Training Programs</i> <input type="checkbox"/> Complete the task: Upload documentation of application submission and/or acceptance to task (Naviance)
<u>Financing Education & Training</u>
<i>Financing my Future - Financial Aid Options</i> <input type="checkbox"/> Application for FAFSA/WASFA <input type="checkbox"/> Complete the task: Complete Financial Aid Senior Survey (Naviance)
<i>Finding Free \$\$ - Scholarship Applications</i> <input type="checkbox"/> Complete application for a school specific or other scholarship <input type="checkbox"/> Complete the task: Upload documentation of scholarship application to the task (Naviance)
<i>Financing Higher Education</i> <input type="checkbox"/> Lesson 6 (EverFi) - Strategies to finance post-secondary training and/or education <input type="checkbox"/> Complete the task: Financing Higher Education Quiz
<u>Obtaining Employment</u>
<i>Exploring Future Options - Career Exploration</i> <input type="checkbox"/> Complete the task: Career Interest Profiler (Naviance) <input type="checkbox"/> Complete the task: Add two careers to Favorite Careers & Clusters (Naviance)
<i>Prep for Employment – Community Final Interview (Final Project)</i> <i>Am I Qualified? - Resume</i> <input type="checkbox"/> Create/update resume in Resume Builder (Naviance) <input type="checkbox"/> Complete the task: Upload completed resume to task (Naviance)
<i>Making the Connection – Cover Letter</i> <input type="checkbox"/> Create your cover letter <input type="checkbox"/> Complete the task: Upload completed cover letter to task (Naviance)

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Income and Employment

- ☐ Lesson 2 (EverFi) - Introduction to employment paperwork
- ☐ **Complete the task:** Income and Employment Quiz

Seeking Employment – Application Process

- ☐ **Complete the task:** Complete general job application (Naviance)

Making an Impression –Interview Process

- ☐ Complete Common Interview Questions
- ☐ Participate in Mock Interview
- ☐ **Complete the task:** Job Interview Reflection (Naviance)

Adulting 101

Banking Basics

- ☐ Lesson 1 (EverFi) – Introduction to financial institutions
- ☐ **Complete the task:** Banking Basics Quiz

Budgeting

- ☐ Lesson 3 (EverFi) - How to create and use a budget and set personal financial goals
- ☐ **Complete the task:** Budgeting Quiz

Consumer Skills

- ☐ Lesson 4 (EverFi) - Preparing for understanding credit and debt management
- ☐ **Complete the task:** Credit & Debt Quiz

Credit and Debt

- ☐ Lesson 5 (EverFi) - How to become an informed consumer
- ☐ **Complete the task:** Consumer Skills Quiz

Insurance

- ☐ Lesson 7 (EverFi) - Introduction to risk management strategies and the role of insurance
- ☐ **Complete the task:** Insurance Quiz

My Next Steps - High School and Beyond Plan

- ☐ **Complete the task:** Complete My High School and Beyond Plan Senior Yr. Survey
(Sept.-Apr. & May-June)